

JOB TITLE: Clinician

DEFINITION: Full-time exempt position. Responsible for case management, assessment and referral, workplace consultation and other related client activities within a clinical team setting.

SUPERVISOR: Director of Clinical Services

PRIMARY RESPONSIBILITIES: Clinical evaluation and management of cases as outlined below:

- Participate in assessment process at intake appointments.
- Conduct monitoring appointments as necessary.
- Interview family and collateral sources during evaluation process.
- Contribute clinical perspective and opinion on clients to evaluating physician and the team.
- Review charts for completeness and continuity prior to appointments.
- In context of case management, interact as program liaison with treatment providers, workplace, attorneys, hospital administrators, partners, managed care, malpractice carriers, etc., as needed to communicate expectations and obtain information on current status of clients.
- Maintain complete and accurate records of all interactions involving CPHP clients.
- Provide support, referral and/or education services to family members of clients
- Conduct individual sessions with family members as needed, to provide supportive follow-up.
- Write formal evaluation reports and status reports for clients to external organizations
- Identify and develop treatment resources for clients.
- Complete referral calls and provide education as appropriate. Consult with referring parties as necessary.
- Provide on-call services as required.
- Participate in or conduct workplace meetings, education and training.
- Develop/enhance CPHP's role in the community with collaborative agencies.
- Monitor and review report requests.
- Complete needed credentialing and status reports.
- Conduct crises management as needed.
- Audit caseload in the framework of the five spheres of case management; anticipate clinical needs within that framework.
- Provide all aspects of case management electronically, as necessary.
- Provide team support and assist with special projects as requested by Executive Director or Director of Clinical Services.

QUALIFICATIONS:

- Master's degree in mental health field. State licensure required (i.e. LPC, LCSW). At least five years' experience with direct clinical services, with broad exposure to chemical dependency, psychiatric, and medical diagnoses. Prior experience in employee assistance program and/or clinical experience with professional populations highly desirable. Knowledge of Colorado treatment resources.
- Professional demeanor and appearance. Must exhibit excellent skills in written and oral communication. Must demonstrate the capacity to work in a team setting, to motivate others toward quality performance, to think strategically, and to approach problems from a constructive, collaborative perspective.